

Logan University

MINIMUM NECESSARY DISCLOSURE OF PROTECTED HEALTH CARE INFORMATION Policy AA. 010

Policy Number: AA.010

Effective Date: 4/1/2026

Approval Date: 3/17/2026

Revised Date: N/A

Purpose: To set forth guidelines regarding application of minimum necessary disclosure of protected health information.

Additional Authority: 45 CFT 164.502(b)

Scope: Faculty, staff and students of Logan University

Responsible Executive: Provost/CAO

Offices Responsible for Reviewing this Policy: Provost, Deans of the Colleges

Recipients: Faculty, Clinic Administrations, Deans, Staff and Students

Publications: Student Handbook, Clinic Handbook, Website

Definitions: Protected Health Information (PHI) – health information, including demographic information, that is individually identifiable to a patient that pertains to the patient’s past, present, or future physical or mental health or condition; to the provision of health care to that patient; or to payment for the provision of health care to that patient.

Policy Title

Minimum Necessary Disclosure of Protected Health Information Policy

Policy Statement

Pursuant to 45 CFT 164.502(b) Logan University requires minimum necessary disclosure as relates to disclosure of personal health information (PHI). When using or disclosing protected health information reasonable efforts must be made to limit protected health information to the minimum necessary to accomplish the intended purpose of the use, disclosure or request.

Minimum necessary disclosure does not apply to the following:

1. Disclosures to or requests by a health care provider for treatment;
2. Uses or disclosures of PHI to the patient or the patient's legally authorized representative;
3. Uses or disclosures of PHI for treatment, payment, or health care operations, as permitted by and in compliance with applicable law.
4. Uses or disclosures of PHI made pursuant to an authorization signed by the patient or the patient's legally authorized representative;
5. Uses or disclose of PHI that are required by law; and/or
6. Uses or disclosures that may be required for compliance with the Health Insurance Portability and Accountability Act (HIPAA) (including disclosures made to the U.S. Department of Health and Human Services in response to an investigation of compliance with HIPAA).

Procedures

N/A

Other Notes

N/A