

Logan University

DC PROGRESSION POLICY

Policy AA. 004

Policy Number: AA.004

Effective Date: 9/1/2026. Applies to students entering Trimester 4 or below Fall 2026 and all future term new students.

Approval Date: 2/23/2026

Revised Date: N/A

Purpose: To support students graduating from the COC within 150% of 10 trimesters completion time and licensing exam success

Additional Authority: CCE Policy 56 – Student Performance Disclosure, Thresholds and Outcomes

Scope: Students in the Doctor of Chiropractic Program

Responsible Executive: Provost/CAO

Offices Responsible for Reviewing this Policy: Provost, Deans of the Colleges

Recipients: COC Students, COC Deans, Clinic Director, Student Affairs, Academic Success Coaches, Registrar, Financial Aid

Publications: Student Handbook, University Catalog, Website

Definitions:

Drop is a course withdrawal through the add/drop period in which the course session is offered. A dropped course does not appear on a student's transcript.

Withdraw is a course withdrawal after the add/drop period in which the course session is offered. A withdrawn course appears on a student's transcript with a W.

University Withdraw is a complete withdrawal from a program within the University, or from the University as a whole.

Policy Title

DC Progression Policy

Policy Statement

The Council on Chiropractic Education Policy 56 states that at least 70% of entering students must complete the Doctor of Chiropractic Program within 150% of the time normally designated for

completion of the degree, and 80% of students must successfully pass all parts of the licensing exams within six months post-graduation. To facilitate compliance with CCE Policy 56, each student enrolled in the DCP will be required to successfully complete a minimum of 18 credit hours per trimester. Faculty leaders for Board prep courses should also be consulted regarding student readiness for NBCE exams and should provide targeted remediation plans for at-risk students.

Each student is required to successfully pass Part I NBCE boards to enter student clinic (7th trimester). Each student is required to successfully pass Part II NBCE boards to be eligible to take the Clinical Benchmark Exam (CBE) in their 8th academic trimester. All students are required to pass NBCE Part III by graduation. Those international students making a formal declaration by the end of 6th trimester, that they will not be practicing in the United States, are exempt from NBCE exams.

Students are not allowed to withdraw from more than two courses per trimester without a documented excuse that must be approved by the Dean or their designee. The COC Dean or designee will monitor course withdrawals. Students are not allowed to withdraw from more than a total of 6 courses during the program without approval from the Dean or their designee in consultation with course instructor or Academic Success Coach.

Procedures

The academic record of each College of Chiropractic student will be reviewed each trimester to determine compliance with the DC Progression Policy. A report will be generated by the end of the third week of each trimester by the Dean's office in conjunction with the Registrar and the Academic Success Coaches to provide a list of students who are not in compliance. A Faculty Progression Committee, comprised of clinical and academic faculty, shall review all cases where a student is recommended for dismissal. The committee will make recommendations to the Dean's office prior to final action.

Any student that is found in non-compliance with the DC Progression Policy will be placed on Academic Warning or Academic Probation (see Academic Standing Policy), with a registration hold placed on their account, and required to meet with their Academic Success Coach to develop an academic plan to meet requirements of CCE Policy 56. Those students who have not passed Part I NBCE boards by the end of their 6th academic trimester will not be allowed to enter student clinic (7th academic trimester) until they successfully pass Part I NBCE boards. Those students who have not passed Part II NBCE boards will not be eligible to take CBE (8th trimester). The COC Dean's office will be responsible for notifying students of their status relative to this policy. Those students who have not passed Part III NBCE boards by their planned graduation date will be notified they can walk at graduation ceremony but not have their degree conferred until they pass Part III.

International students who will not be practicing in the United States must make a formal declaration indicating such by the end of 6th trimester to be exempt from NBCE exams. The COC Dean's office will maintain the list of students making this declaration and will follow up with students who will be practicing outside the United States, within six months of graduation, to obtain proof of licensure and/or recognition to legally practice within the country where they reside.

Students who withdraw from a course over the allowed limit without permission will be placed on academic warning for the remainder of their time in the program. If a student goes over the allowed limit a second time, they will be subject to dismissal.

Other Notes

This policy will undergo annual review by the Faculty Senate Executive Committee, in collaboration with the Provost's office, to ensure alignment with student needs, program outcomes and accreditation standards.