

Class Government Position Descriptions

Each DC class has their own government. The positions and their duties are listed below:

President

The duties of each Class President are as follows:

- To attend all LSG meetings, including online, asynchronous correspondence
- To report the information discussed in the LSG meetings to their class
- To coordinate the functions and duties of all class officers within their trimester
- To arrange regular meetings with the class officers within their trimester
- To mediate issues that affect the entire class

To become a Class President, candidates must be enrolled as a full-time student with Logan University, and for Doctor of Chiropractic students, must be enrolled in all classes within the full trimester cohort schedule of a set academic term.

Vice President

The duties of each Class Vice President are as follows:

- To accept all duties of the Class President when they are unavailable
- To be responsible for coordinating all social activities of the class if funds are sufficient
- To work with the Class President to establish various class events and ensure they are uploaded to Logan Connect
- To provide counsel and support to the President
- To keep the President informed as to class concerns and other issues
- To help other class officers with their duties
- To perform other duties as assigned by the Class President

To become a Class Vice President, candidates must be enrolled as a full-time student with Logan University, and for Doctor of Chiropractic students, must be enrolled in all classes within the full trimester cohort schedule of a set academic term.

Treasurer

The duties of each Class Treasurer are as follows:

- To collect monies for class events
- To collect monies for class donations
- To organize class fundraisers as outlined by the LSG Executive Board and Logan University policies
- To maintain a ledger of all class funds, and report them to the Treasurer of LSG
- To help organize class events
- To help other class officers with their duties
- To perform other duties as assigned by the Class President

To become a Class Treasurer, candidates must be enrolled as a full-time student with Logan University, and for Doctor of Chiropractic students, must hold office in the class with which they shall graduate.

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Secretary

The duties of each Class Secretary are as follows:

- To ensure all class members are on the Logan Connect trimester page
- To create and maintain a class schedule
- To create and maintain a calendar of events to be distributed to all students within their trimester and to the Assistant Dean of Student Engagement
- To check and distribute mail from the Student Affairs Office
- To help other class officers with their duties
- To perform other duties as assigned by the Class President

To become a Class Secretary, candidates must be enrolled as a full-time student with Logan University, and for Doctor of Chiropractic students, must hold office in the class with which they shall graduate.

Educational Coordinators (up to 2)

The duties of each Class Educational Coordinator are as follows:

- To organize class scheduling
- To represent the class as an intermediate with Logan University Faculty
- To create and maintain a schedule of exams and assignments to be disbursed to all students within their trimester
- To mediate course-related issues that affect their trimester

To become a Class Educational Coordinator, candidates must be enrolled as a full-time student with Logan University, and for Doctor of Chiropractic students, must be enrolled in all classes within the full trimester cohort schedule of a set academic term.

Athletic Directors (up to 2)

The duties of each Class Athletic Director are as follows:

- To communicate with the Director of Sports and Activities
- To organize teams for intramural sports
- To promote athletic events to their trimester
- To serve as, or select, coaches when needed
- To coordinate activities with the Class Vice President

To become a Class Athletic Director, candidates must be enrolled as a full-time student with Logan University, and for Doctor of Chiropractic students, must hold office in the class with which they shall graduate.

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Diversity and Inclusion Representative (up to 2)

The duties of each Class Diversity and Inclusion Representative are as follows:

- To advocate and work with underrepresented and mixed trimester students that may meet cultural barriers, altering or hindering the reception of information from their courses, class representatives, and/or professors in their designated trimester
- To encourage and ensure specified students have access to all class assignments, quizzes, and exams
- To be included in all Class Educational Coordinators' correspondence with class faculty
- To become well-versed in necessary departments, staff, and policies that relate to issues, questions, and/or opportunities that an underrepresented and mixed trimester student may need to access
- To attend Diversity Committee meetings when possible and relay information from the meetings to their trimester

To become a Class Diversity and Inclusion Representative, candidates must be enrolled as a full-time student with Logan University, and for Doctor of Chiropractic students, must hold office in the class with which they shall graduate.