

Logan University Commencement Procedures

Disclaimer: The commencement procedure information below is tentative and could change based on COVID-19.

Congratulations! Our records indicate that you are on track for graduation after the successful completion of your Summer 2020 coursework.

Graduation Awards Ceremony
August 21, 2020 at 9:00 a.m.
Virtual Celebration
Logan.edu/graduation

Commencement Ceremony
August 22, 2020 at 10:00 a.m.
The Purser Center at
Logan University

There are many things to do before participating in the Commencement Ceremony and graduating from Logan University. Please follow the instructions listed below:

1. GRADUATION APPLICATION

- **All Students** must complete the online Graduation Application form through the link below [Apply Here](#)
- Deadline for the Graduation Application is **Monday, July 20, 2020 at 5:00 p.m.**
- Once the application has been submitted, you are now considered a candidate for graduation. However, no degree will be granted until all academic requirements have been met.

2. ORDER ACADEMIC REGALIA (If you are planning to attend the ceremony)

- Order Academic Regalia (cap and gown) by **Monday, Aug. 3, 2020 at 5:00 p.m.**
- Visit www.herffjones.com/college/logan to order Regalia. There is no fee for the academic regalia.
- Have your regalia mailed to your home, which will arrive approximately 2 weeks after placing an online order. In the regalia package, you will receive a gown, hood, mortarboard and tassel.
- YOU MUST BRING ALL PIECES OF YOUR REGALIA WITH YOU TO THE CEREMONY ON SATURDAY, AUGUST 22, 2020.
- Graduation announcements may also be ordered through the Herff Jones Website, and they take approximately 3 weeks to arrive.

3. CLEAR FINANCIAL HOLDS/BALANCES

- Clear outstanding balances, locker checkout, library materials or fines, or other issues by contacting the Offices of the Bursar, Student Affairs and the Learning Resource Center.
- **Failure to do so** will result in a **HOLD** placed on your academic transcript/diploma until the requirements have been satisfied.
- You must contact Financial Aid to complete an exit interview.

4. COLLEGE OF HEALTH SCIENCES

- Commencement Ceremony participation for the College of Health Science candidates is optional.
- All candidates must complete steps 1 and 3 listed above in order to graduate, regardless of their participation in the ceremony.
- An electronic invitation (Evite) will be sent to all candidates for the Commencement Ceremony and will include the ability to RSVP candidate attendance for the Commencement Ceremony.
- Diploma's will be mailed approximately 3 weeks after the processing of final grades.

5. COLLEGE OF CHIROPRACTIC

- The attendance requirement for all College of Chiropractic candidates is waived for the August 22, 2020 ceremony. If a candidate is unable to attend the Commencement Ceremony in person, they are to watch the live stream and recite the Chiropractic Oath with the members of their class.
- An electronic invitation (Evite) will be sent to all candidates for the Commencement Ceremony and will include the ability to RSVP candidate attendance for the Commencement Ceremony.
- Diplomas will be distributed to those attending the Commencement Ceremony in person on August 22, 2020. Diplomas will be mailed after the ceremony to those unable to attend.
- Guest Hooders are permitted for the August 22, 2020 Commencement Ceremony, however they must be one of the two guests invited by the candidate. The Guest Hooder must also meet the criteria in graduation Guest Hooder policy found [here](#).
- For candidates requiring forms and documentation for state licensing requirements, a transcript request should be submitted to the Office of the Registrar. The form is located on Logan's website at <https://www.logan.edu/academics/registrar>.

6. AWARDS CEREMONY

- The Awards Ceremony will be a virtual event held on **Friday, August 21, 2020** beginning at **9:00 am**.

7. COMMENCEMENT CEREMONY

- The Commencement Ceremony takes place on **Saturday, August 22, 2020** with doors to the Purser Center opening at **9:00 am** and the ceremony beginning at **10:00 am**.
- All candidates are to arrive at 9:00 am to dress in regalia, have a professional photograph taken and receive instructions prior to the ceremony. Arrive at the Purser Center wearing street clothes and bring your regalia with you to dress onsite.
- A post ceremony-reception will consist of prepackaged boxes and sealed beverages.
- Each graduate will be provided with tickets to bring **two** guests. We will communicate how the tickets will be distributed to you.

8. HOTEL INFORMATION

- Please refer to logan.edu/graduation for the most current special hotel rates

QUESTIONS?

Am I eligible to graduate?

Contact: Registrar's Office, 636-230-1739, registrar@logan.edu

Have I been cleared by the Office of Financial Aid?

Contact: Laurel Miller, 636-230-1723, laurel.miller@logan.edu
Ashley Nickell, 636-230-1773, ashley.nickell@logan.edu

Do I have a balance on my student account?

Contact: Emily Madden, 636-230-1770, emily.madden@logan.edu

Questions about regalia and announcements?

Contact: Emily Ratliff, 636-230-1881, emily.ratliff@logan.edu
Jen Lewis, 636-230-1867, jennifer.lewis@logan.edu

Need assistance with hotel accommodations, Awards Breakfast or Ceremony?

Contact: Emily Ratliff, 636-230-1881, emily.ratliff@logan.edu
Jen Lewis, 636-230-1867, jennifer.lewis@logan.edu

Do I have a locker?

Contact: Cheryl Maestas, 636-230-1870, cheryl.maestas@logan.edu

Do I have any library materials or fines?

Contact: Jocelyn Bermudez, 636-230-1746, jocelyn.bermudez@logan.edu