

Dear Candidate for Graduation,

On behalf of the Registrar's office, we wish to congratulate you on your academic accomplishments and pending graduation. We know how much time and energy you have put into this outstanding achievement and are very proud of your academic success.

Due to the COVID-19 pandemic and our county public health mandates, our President, Dr. J. Clay McDonald and Provost, Dr. Kimberly Paddock-O'Reilly have announced the **following changes in regards to our April 2020 graduation ceremonies:**

Logan University will host a virtual graduation awards ceremony for all students in the April graduating classes. *More information about accessing the virtual awards ceremony will be sent to our April graduates, faculty, and staff in the coming days.*

April award recipients who plan to attend graduation in August are invited to attend the August 21, 2020 awards breakfast with the August graduating class and be recognized in person and receive their award at that time instead of having their award mailed.

On August 22, 2020 we will host two graduation ceremonies and receptions:

August 22, 2020 10:00 am: This ceremony will be for the graduating classes of **August 2020 Doctor of Chiropractic** and the **April and August 2020 College of Health Science**. A reception for the graduates and their guests immediately follows.

August 22, 2020 4:00 pm: This second graduation ceremony will be for the **April 2020 Doctor of Chiropractic and the Doctor of Chiropractic dual degree graduates**. A reception for the graduates and their guest immediately follows.

In addition, please note:

- **The graduation requirement to attend the ceremony in person and take the chiropractic oath prior to your degree being conferred has been waived for the April 2020 class.**
- **The due date for final grades is still Monday, April 27th.** Upon receipt of your final grades, we will post your degree in our system.

Once grades are received and our system updated, we will be able to mail official transcripts, upon request, stating your degree has been conferred. Transcripts are only considered official if they are mailed directly from the Office of the Registrar. Official transcript requests can be made online through the link below. There is a \$5 fee for official transcripts, and a payment page will populate after you submit your request. Unofficial transcripts are available at any time by emailing Registrar@logan.edu. An electronic PDF of your unofficial transcript will be sent within one business day (same day for requests before 4:00 pm Monday-Friday).

1) **Financial Aid Exit Counseling** remains a condition of graduation and is required in order for our office to send your official transcripts. Ashley Nickell has emailed information concerning the exit counseling and mailing information. Please check your Logan University e-mail for this official communication. If for some reason you did not receive the information, please contact Ashley at Ashley.Nickell@Logan.edu.

2) **All diplomas will be mailed directly from our diploma vendor, Paradigm, approximately 3-4 weeks after the original April 25 Commencement date.** We will use the mailing address that you provided on your graduation application. Please update our office if your address has changed. You will receive a separate envelope from our office containing an unofficial, hard copy of your transcript for your records as well as any other certifications.

We hope to celebrate with you in person in August. If you are unable to attend in person, we will still announce the names of all graduates during our commencement ceremonies, regardless of in-person attendance. A live stream link to attend virtually will be available for the scheduled ceremony. **Further information about the August ceremony will be forthcoming from our Director of Events, Emily Ratliff.**

Doctor of Chiropractic Students: Our office will automatically include a copy of your diploma with your transcripts when you make an official request online to a state board. Please email our office if you have any additional paperwork to be completed for your state.

We appreciate your patience as we navigate through these times. We know you all are receiving a lot of communication, and we are here to help. Please do not hesitate to email Registrar@logan.edu if we can assist in any way.

[LINK TO OFFICIAL TRANSCRIPT REQUEST](#)

In good health,

Logan University
Office of the Registrar