

LOGAN COLLEGE OF CHIROPRACTIC STUDENT DOCTORS COUNCIL CONSTITUTION

Original February, 1982; Updated March, 1983; Updated November, 1990; Amended March, 1994; Updated August, 1994; Updated February, 1995; Updated November, 1995; Revised April, 1999; Amended March, 2002; Revised August 2006

Article I. Preamble

We, the students of Logan College, in order to increase our knowledge, advance our profession, promote harmony, provide for our common welfare, and secure the benefits of a unified body for ourselves and those who follow us, do ordain and establish this Constitution for the student body of Logan College.

Article II. Name

The name of this organization shall be; Student Doctors Council of Logan College, also referred to as; S.D.C.

Article III. Purpose

S.D.C. is designed to work toward full student participation in all aspects of college life, college affairs, policy making, and to carry out the philosophy that all students be encouraged to govern themselves and be responsible for the government. S.D.C. shall also work with the faculty and the administration to create and maintain an institution of increasing service to the students, alumni, and the profession as a whole.

Article IV. Officers

Section 1

Any S.D.C. Executive officer shall not hold the same position for more than 2 terms (4 trimesters) during their 10 trimesters at Logan. The elected officers shall be President, Vice-President, Treasurer, Secretary, and Parliamentarian. The appointed officers shall be Student Services and Student Activities (2 students each, for a total of 4 appointed officers). Presidential and Vice-Presidential candidates must: have previously been an S.D.C. Executive officer, and have attained full trimester 3 status. Candidates for all other offices must have previously attended two S.D.C. general assembly meetings prior to running for office. All candidates for office must be in good standing of Logan and S.D.C, have a GPA of 2.25 or better, and be from trimesters 1-8. The term of office shall be two trimesters. The term begins the day after the last day of final examinations.

Section 2

The same elected or appointed position shall not be held, by any individual student for more than two terms, unless there are no new applicants for that position. No student shall hold more than one S.D.C. position at a time, whether elected or appointed, per trimester. No student whose class/clinic schedule conflicting with or preventing them from attending regularly scheduled S.D.C. meetings and events shall be eligible to become a candidate for or to hold an executive office.

Section 3

Elected S.D.C. officers shall proxy their vote if they maintain any other (not hold any other) officer positions in any clubs, organizations, or classes during their time in S.D.C.

Article V. Council Membership

Section 1

The student body can vote for officers, amendments, and matters requiring a student body vote. Members of the student body can also be recommended for appointment to committees by S.D.C.

Section 2

The following are considered S.D.C. representatives:

1. S.D.C. Executive Board - elected and appointed positions.
2. Class representatives - Each class shall elect two persons to serve as representatives to S.D.C. These representatives shall be the class president and vice-president.
3. Organizational representatives - Each organization having S.D.C. recognition shall appoint one person to serve as a representative to S.D.C. This representative shall be the organization's president.

Section 3

S.D.C. voting privileges shall be held by all class presidents and vice-presidents, which represent 100% of the student body. In the case of a tie by the voting representatives in an S.D.C. meeting, the Executive Board shall cast one vote to break a tie. If the Executive Board is deadlocked, then the Dean of Students shall cast one vote within the Executive Board to break the deadlock.

Article VI. Meetings

Section 1

Meetings of S.D.C. shall be held once per week on a specified date during scheduled class weeks, except during the first and last weeks of the trimester.

Section 2

S.D.C. meeting shall be open to all persons concerned with the goals and purposes of S.D.C.

Section 3

A quorum shall consist of two-thirds of the current list of officers and class representatives.

Section 4

A special meeting may be called by: S.D.C. President, S.D.C. Executive Board, a petition of one-third of the representatives, or 10% of the current student body.

Article VII. Bylaws

S.D.C. may adopt bylaws to this Constitution that explain extended functions of S.D.C.

Article VIII. Parliamentary Authority

The rules contained in the latest edition of "Robert's Rules of Order," shall govern S.D.C. in all instances when they are applicable and not inconsistent with this constitution and its bylaws and any other special rules S.D.C. may adopt.

Article IX. Amendment Process

Section 1

Any student may propose amendments to S.D.C. Constitution and/or bylaws for consideration by S.D.C., through their class/club representative. Proposed amendments must be presented in writing to S.D.C. at a regular meeting.

Section 2

Amendments to the Constitution and/or bylaws shall be placed before the student body for ratification after each amendment has been considered at two meetings and approved by a two-thirds vote by S.D.C.

Section 3

Proposed and approved amendments must be published in an S.D.C. approved student publication and posted in every classroom at least two weeks prior to the student body vote on said amendments.

Section 4

Amendments shall be ratified by a simple majority of the student body vote.

LOGAN COLLEGE OF CHIROPRACTIC STUDENT DOCTORS COUNCIL BYLAWS

August 2006

Article I. Duties and Powers of the Executive Board

Section 1: Executive Board Members

The Executive Board of S.D.C. shall be:

1. President - chair of the board
2. Vice-President
3. Treasurer
4. Secretary
5. Parliamentarian
6. Student Activities (two students)
7. Student Services (two students)

S.D.C. Executive Board shall have the power to set up, review, and disband any ad hoc committees as are deemed necessary to fulfill the goals of S.D.C.

Section 2: Duties and Powers

S.D.C. shall be responsible for the disbursement of the student activity fee as approved through S.D.C. budget.

S.D.C. funds may only be disbursed for the following purposes:

1. Necessary operating expenditures of S.D.C.
2. On campus items which benefit the student body and fall under the purview of S.D.C.
3. Activities on or near campus which meet the following criteria:
 - a. All students must have the opportunity to attend or participate should they choose to do so.
 - b. Near campus is defined as within one hour's driving time under normal road and weather conditions.
 - c. Any other activities in conflict with Article I or Article VI of the bylaws if and only if approved by at least two-thirds or the existing votes in good standing at the time of the consideration of the motion.

S.D.C. shall serve as the major student-recommending body relative to overall organizations as set forth in the bylaws.

S.D.C. shall act as the policy-making body concerning the activities of student organizations as set forth in the bylaws.

Except for religious or fraternal qualifications which may be required by organizations whose aims are principally sectarian, S.D.C. forbids discrimination on the basis of nationality, race, creed, color, sex, sexual preference, religion, or group affiliation, in any student activities, organizations or committees which fall under its jurisdiction. Should this policy be broken, S.D.C. may take action it deems necessary to remedy the situation.

S.D.C. Executive Board is responsible to meet weekly as an advisory Board to S.D.C.

S.D.C. Executive Board is to be responsible for the review of student, student group, and organization monetary requests to S.D.C.

S.D.C. Executive Board is to be responsible for the initiation, review, and support of proposals that will be in the best interest of the students.

Section 3: Committees

S.D.C. Executive Board is responsible for the recommendation of the students to Logan University's committees and to maintain liaison with said committees.

S.D.C. Executive Board is responsible for the review of all committee reports from their respective chairs.

S.D.C. Executive Board is responsible to review all projects and policies concerning academic affairs, to recommend appropriate action, to implement S.D.C. approved plan of action, and appoint representatives to the following college committees (liaison with chair of committee in parenthesis):

1. Admissions Committee (Vice-President)
2. Administrative Council (President)
3. Academic Standing Committee (Vice-President)
4. Curriculum Committee (President)
5. Library and Resources Committee (Student Services)
6. Scholarship Committee (Treasurer)
7. Rules Committee (Parliamentarian)
8. Attendance Committee (Secretary)
9. Financial Aid Committee (Treasurer)
10. Athletic Committee (Student Services)
11. Professional Standing Committee (Secretary)
12. Web Design Committee (Secretary)
13. Environmental Committee (Student Activities)
14. Security Committee (Student Services)

All committees formed shall meet at least once a month. Attendance by members is required; failure to do such will result in removal from the committee. The chair of each committee is required to report to their liaison with S.D.C. These committees can be disbanded by S.D.C. at any time.

All committees may include members from students-at-large. The committee chairperson, subject to approval by S.D.C. Executive Board, will recommend all members of any committee.

S.D.C. Executive Board is to be responsible for the maintenance of contacts with the college committee student representatives which concern academic affairs.

Article II. Duties of the Executive Board Officers

Section 1: President

The duties of the President of S.D.C. are as follows

1. To preside over official meetings of S.D.C. and to be chief executive officer of S.D.C.
2. To serve as official and ceremonial representative of S.D.C.
3. Introduction of S.D.C. at new student orientation
4. Sit as student representative on various school committees

Section 2: Vice-President

The duties of the Vice-President of S.D.C. are as follows:

1. To preside over meeting of S.D.C. in the absence of the President
2. To oversee the operation of S.D.C., including, but not limited to, officer elections, committee meetings of S.D.C., and official student clubs and organizations.
3. To provide parliamentary guidance for S.D.C. in the absence of a Parliamentarian.
4. Introduction of S.D.C. at new student orientation
5. Other duties assigned by the President.

Section 3: Treasurer

The duties of the Treasurer of S.D.C. are as follows:

1. To monitor all aspects of S.D.C.
2. To advise S.D.C. on finances.
3. To maintain files containing old budgets, current budgets, and all monetary requests and receipts.
4. To submit a typed report of the budget to the Executive Board every trimester.
5. Introduction of S.D.C. at new student orientation
6. Other duties assigned by the President and Vice-President.

Section 4: Secretary

The duties of the Secretary of S.D.C. are as follows:

1. To attend all general council meetings, all S.D.C. Executive Board meetings, and other meetings assigned by S.D.C. President.
2. To be responsible for taking attendance at all meetings and keeping accurate records of cumulative attendance statistics. Voting privileges will be correlated based on these statistics.
3. To present an agenda at each of the general council meetings, and to archive these agendas for later reference.
4. To supervise S.D.C. publications.
5. To pick up and distribute S.D.C. mail.
6. Maintenance of S.D.C. Archives. Hard copy archives will be kept for five years and then discarded. Digital copies of archives will be maintained indefinitely.
7. Introduction of S.D.C. at new student orientation
8. Other duties assigned by the President or Vice-President.

Section 5: Parliamentarian

The duties of the Parliamentarian of S.D.C. shall be as follows:

1. Advise S.D.C. and Executive Board on parliamentary procedures in accordance with “Robert’s Rules of Order.”
2. Advise S.D.C. Executive Board on the Constitution and bylaws.
3. Call all meetings to order.
4. Maintenance and distribution of S.D.C. Constitution and bylaws.
5. Introduction of S.D.C. at new student orientation
6. Other duties assigned by the President and Vice-President.

Section 6: Student Activities

The duties of the Student Activities of S.D.C. shall be as follows:

1. To be responsible for the initiation, review, and support of projects and policies concerning student activities including the following:
 - a. Field Days (with Athletic Director)
 - b. Intramural Sports (with Athletic Director)
 - c. Club Sports (with Athletic Director)
 - d. Social Activities (dances, new student welcoming parties, etc.)
 - e. Filing and tracking of club hours, and creating a digital archive of these club hours
 - f. Posting pictures in hallways
2. To be responsible for the maintenance of contacts with college people and organizations concerned with student activities and with the college committee student representatives that concern student activities.
3. To be responsible for the initiation and implementation of activities provided by S.D.C. for the student body.
4. To review all proposals, projects, and policies concerning student activities; to recommend appropriate action; and to implement S.D.C. approved plan of action.
5. Introduction of S.D.C. at new student orientation
6. Other duties assigned by the President and Vice-President.

Section 7: Student Services

The duties of Student Services of S.D.C. shall be as follows:

1. To be responsible for the initiation, review, and support of projects and policies concerning student services including the following:
 - a. Cafeteria, Vending machines
 - b. Parking, lighting
 - c. Chiropractic Arch
 - d. Distributor’s Day
 - e. Games Room/Student Lounge maintenance
 - f. Inventory and maintenance of Games room and S.D.C. office
2. To be responsible for the maintenance of contacts with college people and organizations concerned with student services and with the college committee student representatives that concern student services.
3. To be responsible for the initiation and implementation of services provided by S.D.C. for the student body.
4. To review all proposals, projects, and policies concerning student services; to recommend appropriate action; and to implement S.D.C. approved plan of action.

5. Introduction of S.D.C. at new student orientation.
6. Other duties assigned by the President and Vice-President.

Article III. Elections Committee

The Elections Committee is made up of S.D.C. General Assembly and their appointed representatives. S.D.C. Executive Board shall serve as the Elections Committee Chair in the event of removal of an Officer.

S.D.C. Executive Board shall approve the Elections Committee before the day of elections and inform appointed members of their responsibilities. If any of the members have a conflict of interest at this time, they are to have a replacement appointed. No one can serve on the Elections Committee if he or she is a candidate in the elections.

Members of S.D.C. Executive Board or their appointed representatives in accordance with the rules to govern elections must supervise the election.

All school elections shall be by secret ballot only

Any student may witness tabulation of the results

The Elections Committee will act as a judicial body in the event of a contested election. An election is contested when anyone presents a written petition of grievance to S.D.C. President no later than two school days after the tabulation of the results.

The Elections Committee's duty is also to investigate all alleged violations and complaints regarding elections.

The Elections Committee, in consultation with the Dean of Students, may invalidate an election if it deems necessary. They may also disqualify individuals for infractions of the rules governing elections.

Article IV. Qualifications of Organizations

Section 1

An organization must be initially approved by S.D.C. and continue to meet the organizational qualifications before it is recognized on campus for use of school facilities and participation in school activities. Organizations include, but are not limited to: clubs, sports teams, fraternities, sororities, and professional organizations. Classes are not recognized as organizations.

Section 2

To be approved and remain in good standing, an organization must meet and maintain the following qualifications:

1. The constitution and all its amendments must be approved by S.D.C. with two copies on file with S.D.C.; S.D.C. must receive any updated copy.
2. Each organization must also file a copy of the upcoming trimester's officers after their elections/appointments with S.D.C. and S.D.C.'s advisor. Revisions of the

information sheet shall be made after other changes in officers. Included with the officer list must be a list of members.

3. Each organization may have one designated S.D.C. representative who shall be a member of S.D.C. In the absence of this representative, the organization President is required to attend as that organization's representative.
4. Attendance at S.D.C. meetings is required by each organization. If two absences are recorded during a trimester for an organization, that organization ceases to be recognized by S.D.C. This will result in the loss of on campus use of school facilities and participation in school activities.
5. Each organization shall have a table and be present at Club day each trimester.
6. Each organization must have at least ten members.
7. Each organization must have a close out meeting with the Secretary at the end of every trimester.

Article V. Qualifications of Classes

S.D.C. recognizes a total of 9 (nine) classes. Each class is broken down by the academic trimester students are enrolled in, trimesters 1-9. (Trimester 10 is not considered as a class because of an excessive work load in out-patient clinic and because of a large group of students leaving for a preceptorship. However, their class president and vice-president are encouraged, but not required, to attend weekly S.D.C. meetings.)

Class Presidents and Vice-Presidents or their proxies must attend weekly S.D.C. meetings to represent their classes.

Article VI. Qualifications of Programs

S.D.C. recognizes a total of 2 (two) Programs of Logan University on campus. The two Logan University Programs will be broken down as such;

- All students in the Accelerated Science Program/Undergraduate courses
- All students in the Masters Degree Program/Advanced Studies beyond the Chiropractic College

Article VII. Disbursement of Student Activity Fees

Section 1

Following the goals and purposes of S.D.C., S.D.C. may disperse the student activity fees for S.D.C. operations and any other functions it wishes to support in consultation with the Dean of Student Services and in accordance with the college policies and regulations.

Section 2

S.D.C. may provide financial compensation to its officers through stipends. The stipends for each trimester shall be as follows: President, \$1000; all other officers, \$750.

The compensation to any S.D.C. officer shall not be increased or decreased during his/her term of office.

Stipend checks will be available at the bursars' office at the end of each trimester served; stipends for partial terms of office will be prorated on a weekly basis and so awarded.

Stipends shall not exceed one-fourth tuition.

The student body during S.D.C. elections will vote on S.D.C. recommended increases or decreases of stipends paid by S.D.C.

All unclaimed allocations will be transferred back into S.D.C. general budget at the end of each trimester unless otherwise specified by S.D.C.

After allocation, unless otherwise specified by S.D.C. Treasurer, all unused moneys and/or receipts will be returned to S.D.C. Treasurer within two weeks.

Section 3

Before any funds be allocated and/or disbursed to any organization or class, they must:

1. Be in good standing with S.D.C.
 - a. Not missing more than two S.D.C. meetings during the current trimester.
2. Every organization must raise one-half of all needed funds outside of S.D.C. and participate in some form of activity deemed “an acceptable amount of service” necessary for S.D.C. to allocate funds for a portion or all of the remaining one-half of expenditures requested by such organization. An “acceptable amount of service” shall be defined by and registered with the Executive Board on the basis of these parameters:
 - a. The organization must perform services in projects approved by the Executive Board. An approved project is to include, but not be limited to: service towards the student body, service towards the school, service towards the community, service towards S.D.C. (e.g. working on Field Day, selling tickets, etc.). If during this service the organization is compensated in any manner, they shall not qualify for any compensation from S.D.C.
 - b. The organization or class must perform said service equal in proportion to the amount of monetary compensation requested by the group. For each man-hour (each working individual), \$20 compensation may be allocated.
3. No organization is eligible to request or receive S.D.C. funds until that organization has been recognized by the S.D.C for at least six school weeks preceding the request.
4. The organization or student must not be in default with any loans, or obligations or monetary payment to S.D.C. or Logan College. The treasurer determines this, with input from the Executive Board and Logan College.
5. S.D.C. Executive Board, with requested input from the Dean of Student Services, shall determine appropriate limits for all requests.

Section 4

S.D.C. officers are entitled to reimbursement from S.D.C. funds for outlays of personal funds for authorized S.D.C. expenditures. Receipts and other documentation for expenses must accompany the request in order for it to be honored.

Section 5

All motions are to be presented before S.D.C. Executive Board for review to determine whether or not said motion will be presented at a general S.D.C. meeting for questions and discussion without vote. If said motion is brought forward to the general S.D.C. meeting then after a delay of one week the motion may be brought up again under old business and discussed. The motion may be voted on at this time.

Section 6

Each trimester, at the request of the Trimester 9 class representative, the Trimester 9 graduation social shall receive \$50 per graduating student that will be attending graduation. The moneys shall be used for room rentals, meals, lodging, decorations, or entertainment. The money shall be distributed as follows: one-half to be received at the beginning of the trimester, and one-half to be received in the last two weeks of the trimester. If funds are needed earlier, the council can vote to override this rule.

Section 7

All plaques hung in recognition of an organization, class, or student that has received any funding from student activity fees shall state on the plaque "In cooperation with the Logan University Student Doctors Council," or wording to that effect, or funding shall be denied for failure to recognize the student body.

Section 8

Any athletic uniforms, equipment, or other non-consumable items that are purchased with funds allocated by S.D.C. for any organization, class, or student shall be the property of S.D.C. and shall be returned to the Athletic Director at the end of the trimester.

1. The Athletic Director shall be responsible for advising S.D.C. of the inventory of purchased items at the end of each trimester
2. If any item is damaged beyond repair, it must be maintained by the Athletic Director and presented to S.D.C. Executive Board for verification of the need for replacement.
3. Any item that is unaccounted for (which means to be accounted for it must be in the possession of the Athletic Director or Executive Board) at the end of the trimester shall not be replaced by S.D.C.
4. If a student wishes to keep a uniform as a memento of participation in events then that student shall reimburse S.D.C. the original purchase price of the item.

Section 9

Any request for funding from S.D.C. must be presented by the requesting organization or class and voted upon by S.D.C. prior to the purchase of the item or date of the event funds are requested for.

Article VIII. Removal of an Officer or Representative from S.D.C.

Section 1

Removal of an Executive officer, class officer, chair, or S.D.C. representative shall be considered if they fail to comply with S.D.C. Constitution or Bylaws.

Section 2

Grounds for removal:

1. A written complaint signed by no less than seven different class Presidents shall be submitted to the S.D.C. accompanying a motion requesting an officer's removal. Said motion shall be tabled to the Executive Board for one week.
2. Having more than two unexcused absences is grounds for a removal from office.
 - a. An officer must be excused by S.D.C. President, or Vice-President in the President's absence.
3. Any student who falls into Professional or Academic probation shall be removed immediately from office without any further action from S.D.C.

Section 3

If there are specific complaints against any member of S.D.C., the Executive Board shall set up a special hearing prior to the next meeting. The Hearing Board will include the Elections Committee, with guidance from the Dean of Students.

Section 4

The plaintiffs, the defendant, and the Hearing Board must all attend the hearing. The hearing shall be open to all interested parties. Notice of the hearing must be posted two days prior to the hearing. A quorum for the Hearing Board will be two-thirds

1. If, without justifiable cause, the plaintiff does not attend, charges will be dropped.
2. If, without justifiable cause, the defendant does not attend, the Hearing Board shall make its recommendation based on the material presented.

Section 5

The Elections Committee shall issue a report of the hearing at the meeting following the presentation of the complaint. If the complaint is found to be frivolous then Professional Committee action may be undertaken.

Section 6

It requires a two-thirds vote of S.D.C. for removal of an S.D.C. officer. Organizational representatives may be removed by a majority vote of S.D.C. representatives (in case of a tie, the Executive Board shall cast a single vote to break the tie). This procedure results in removal from S.D.C. meetings and committees of said individual. Representatives may be replaced by affected organization.

Section 7

S.D.C. Executive Board shall provide replacement of elected officers upon their resignation or removal from S.D.C. by holding a special election.

Rules for the election:

1. A special meeting will be called by the Executive Board
2. Nominations will be presented from remaining officers to replace said officer.
3. After nominations are made, remaining officers will vote on nominations.
4. A majority vote wins.
5. If there is a draw, then the Dean of Student Services will break the tie.

Section 8

Each class shall replace class representatives. Organizational representatives shall be replaced in a manner determined by the respective organization.

Article IX. Representative Duties

Each S.D.C. representative shall carry out the following duties. Failure to fulfill these duties shall be considered grounds for removal.

Section 1

Representatives or their proxies shall attend all S.D.C. meetings; and uphold S.D.C. Constitution, Bylaws, and policy code.

Section 2

Class Presidents or their proxies must make announcements to their classes when a majority of the class is present.

Section 3

Support all S.D.C. projects.

Section 4

Hold membership in and regularly attend the meetings of no less than one S.D.C. or college committee, if the committee is in session. Failure to comply with this section will result in grounds for removal.

Section 5

A representative's or their proxy's vote is lost after being absent for more than two S.D.C. meetings in one trimester.

Section 6

A member must maintain good academic standing (GPA of 2.00 or better) and be enrolled full time to be qualified as a member.

Section 7

Class president is to make announcements concerning S.D.C. and college affairs to the class or organization that he/she represents.

Section 8

Each committee chair shall give a summary report to the Executive Board liaison within two weeks of respective committee meeting.

Article X. Parliamentary Authority**Section 1**

21st Century Robert's Rules of Order will be the parliamentary authority.

Section 2

The parliamentarian is directly responsible to S.D.C. Executive Board.

Section 3

All committees shall be subject to the same parliamentary authority as S.D.C.

Section 4

Any and all motions or policy statements brought to the floor by a member of the Executive Board of S.D.C. must specifically state whether that motion or statement originated with the individual introducing it or with the Executive Board.

Article XI. Rules to Govern Elections**Section 1**

Elections are to be held two weeks before the actual transfer of title.

1. This two week period is for the purpose of transferring all documents and to familiarize the officers elect of their responsibilities, ongoing programs, scheduled events, and channels of communication on all levels and the status thereof.
2. The Elections Committee will be formed in accordance with Article III of S.D.C. Bylaws.

Section 2

All petitions for offices must be submitted at least two weeks before elections. Each candidate must have attended two S.D.C. general assembly meetings prior to elections.

1. The final two weeks before elections are for the purpose of printing up ballots and coordinating final preparations.
2. Petitions for each office must contain the signatures of:
 - a. Fifty different Logan students
 - b. S.D.C. President
 - c. Dean of Student Services
 - d. Vice-President of Academic Affairs

Section 3

All rules and regulations concerning elections are to be advertised appropriately (ex. date, petitions, times, etc.).

Section 4

All candidates may speak to each class twice before the election with the approval of the Elections Committee and the class instructor. The Parliamentarian will lead all of the candidates once to speak to the classes.

Section 5

All candidates may campaign (including posters) anywhere throughout the school, except the clinic areas, as long as it meets with school regulations, and has Elections Committee and Executive Board approval. No candidates are to campaign within the election assembly area on the day of elections.

Section 6

Write-in candidates will be allowed who have submitted valid petitions for the office unto which they are applying prior to the commencement of election voting. They may not campaign for their candidacy prior to approval of their candidacy.

Section 7

If only one qualified candidate has filed for certain office, the assembled S.D.C. council may elect the candidate by two-thirds acclamation of the voting members present.

Section 8

The Elections Committee or their representatives will do the counting of the ballots.

Section 9

No candidate may enter the area where ballots are being counted.

Section 10

After the winners for each office have been decided, the Elections Committee chair will post the results on S.D.C. office door and print the results in The Chiropractic Arch.

Section 11

In the case of a tie or no majority of votes for a certain office, a run-off election will be held within 48 hours (or two school days) of the first election time.

1. Ballots will be printed up with names of the top two candidates for the office.
2. After voting, the same procedures as above will be followed.

Section 12

Elected officers of S.D.C. must resign from any officer's positions of any other club, class, association, or fraternity on the Logan campus if it interferes with his or her S.D.C. responsibilities.

Section 13

Parliamentarian shall have final authority on campaigning appropriateness and procedures on the day of the election.

Article XII. Rules Committee**Section 1**

When requested to do so by S.D.C. Executive Board, the presiding officer shall appoint the ad hoc Rules Committee.

Section 2

The members of this committee shall be the Parliamentarian, who shall chair the committee, two Professional committee representatives, and appointed members by the Executive Board.

Section 3

The purpose of the ad hoc Rules Committee shall be to hear arguments on the interpretation of S.D.C. Constitution/Bylaws and render a decision interpreting the portion of the Constitution/Bylaws in question.

Section 4

Any decision issued by the Rules Committee shall be final under the Constitution and Bylaws in effect at the time of the ruling.

Section 5

All hearings of the Rules Committee shall be open for comment from any interested party. Interested parties shall have one opportunity to present pro or con position.

Article XIII. Bylaws Committee

Section 1

An ad hoc Bylaws Committee will be formed to review any proposed amendments to S.D.C. Bylaws or Constitution as to format, content, or modification requirements.

Section 2

The Bylaws Committee shall be comprised of the Executive Board and chaired by the Parliamentarian.

Article XIV. Support Personnel of S.D.C.

Section 1

S.D.C. may appoint paid personnel to the following areas:

1. Student Affairs Chairperson
2. Student Services Chairperson
3. Chiropractic Arch Business Manager
4. Any position deemed necessary by S.D.C. Executive Board with guidance from the Dean of Student Services.

Section 2

The Executive Board will accept applications to these positions and make appointments of the positions upon S.D.C. approval.

Article XV. Division of S.D.C. Voting Congress

Section 1

S.D.C. Congress shall be divided into two houses:

1. The House of Classes
 - a. All trimesters shall be represented by two delegates:
 - i. Elected class President or a proxy
 - ii. Elected class Vice-President or a proxy
2. The House of Organizations

- a. There will be one representative from each official organization recognized by S.D.C.

Section 2

The Executive Board shall function as an Executive Branch whose function in voting procedures will be defined in Article XV of the Bylaws.

Section 3

If a representative of an organization is also a class representative, then their vote will be recognized as an organization vote only. A proxy from the class officers will be selected to vote in the House of Classes or the vote will be lost. However, a representative may sign in for attendance for an organization and a class.

Article XVI. S.D.C. Voting Procedures

Section 1 Motioning

All motions shall be reviewed by the Executive Board to confirm constitutionality of the motion. A vote will be taken to determine the position of the Board if there is a draw between the Houses.

Section 2 Presentation of Motion for Discussion

The motion shall be presented by S.D.C. Secretary to the general assembly, following Executive Board verification of constitutionality and determination of voting position. Any commentary from the sponsor of the motion will then be presented. The floor will then be opened for additional debate to support or refute the motion in accordance with Robert's Rules of Order. Amendments to the motion may be presented and voted upon during this discussion until the sponsor of the motion can agree upon a final draft.

Section 3 Voting

The following will supercede voting procedures as per Robert's Rules of Order:

1. The House of Organizations will first vote upon the motion. A simple majority will pass motion in this House.
2. Then, the House of Classes will vote upon the motion. A quorum of representatives must be present for a vote to be held. If there are less than 50% in favor of the motion, it shall be recorded as a failure in the House of Classes. If there is two-thirds or greater approval of the motion, then the motion will pass in this House. If voting is a split by greater than 40% but less than two-thirds in favor of the motion, then the motion will be tabled until the next S.D.C. meeting is held.
3. During this week, all representatives will review the motion with their constituents and voting will be held in each class or organization.
4. Following this week, voting will resume, and each class will be represented by a single vote.
5. If the House of Classes is still split, then it will be recorded as a vote against the motion.

6. If there is a split decision between the two Houses, the Executive Board will then cast their vote through the President of S.D.C. to end the split.