

# LOGAN UNIVERSITY

## JOB POSTING

Logan University is comprised of the College of Chiropractic and the College of Health Sciences and blends the perfect balance of tradition with innovation. Established in 1935, Logan College of Chiropractic is one of the largest and most respected chiropractic colleges in North America. Through the College of Health Sciences, Logan offers doctorate, master's degrees and bachelor's degrees that are accredited by the Higher Learning Commission of North Central.

Logan's 112-acre wooded campus is located in Chesterfield, Mo., a quiet, residential suburb of St. Louis. Its low student-to-faculty ratio provides more personalized instruction, which is most conducive to effective learning. MSNBC selected Logan's campus as an editor's pick of one of "America's Most Beautiful College Campuses." Logan offers an outstanding benefits package to eligible employees including free chiropractic care. Learn more about Logan University at [www.logan.edu](http://www.logan.edu).

**Interested candidates please send resume to: [resumes@logan.edu](mailto:resumes@logan.edu)**

**Job Title:** Program Director for the Doctorate degree in Health Professions Education

### **Overview of Position:**

The Director provides administrative oversight and supervision of all aspect of the degree program, participates in the instruction of students in the program, and is directly responsible for the research projects and practicums.

### **Some Responsibilities include:**

1. Provide vision and leadership for the development and advancement of the Health Professions Education degree program(s) to national prominence.
2. Set goals, priorities, and budgets for submission to the planning process.
3. Prepare and administer the program's budget.
4. Supervise instructional and support staff.
5. Encourage and support professional growth for self, faculty, and support staff.
6. Administer the Director's portion of the faculty evaluation program with emphasis on improvement of instruction and faculty development.
7. Participate in the instruction of students in the practical application of the principles and practices in health professions education.
8. Collaborate with the Department of Enrollment Management to market the program and recruit students.
9. Collaborate with office of Student Affairs to maintain retention, graduation, and employment goals.
10. Establish, maintain, and grow a network of high-quality student practicum opportunities.
11. As requested, participate in institutional ceremonies such as new student orientation, commencement, etc.
12. Prepare reports to the Board of Trustees and other such reports as needed.
13. Participate in committees as assigned.

14. Other duties as assigned by the Dean or other academic officers.

**Qualifications and Competencies:**

- The individual must possess a doctorate/terminal degree in an appropriate field of health/medical education or a terminal degree in a clinical field and a master's degree in education. A minimum of three years classroom experience and prior progressive education responsibilities in administration/training are required. The individual must have an understanding of future trends in health professions education, research, and practice. Experience supervising remote location faculty strongly desired. The individual must be sensitive to the needs of faculty, students and staff, and must have the ability to be an articulate spokesperson for Logan on a local, state, and national level
- To perform the job successfully an individual must have a strong academic and Health Professions Education background, with demonstrated administrative and organizational ability. The individual must have successful teaching experience, strong interpersonal and written/oral communication skills, be a good listener, and be able to work with individuals and groups effectively. The individual must be able to set goals and objectives, prioritize and plan work activities, and meet deadlines. The individual must be an effective mentor and supervisor. The ability to handle pressures of balancing the time required dealing with individual problems of faculty, students, and staff while completing the necessary planning, executing programs, reports, meetings, and teaching responsibilities is expected.